

Registration at the software portal of the University of Bonn at asknet AG

Link to the portal: <https://uni-bonn.asknet.de/cgi-bin/home/ml=DE>

- Choose the english language
- Click at the start page on the right on „register online“

The screenshot shows the 'Software Shop' interface. The 'LOGIN' section on the right contains a 'GO!' button next to the password field, which is highlighted by a red arrow. The central message indicates that users must register online before purchasing software.

- Fill out the form that opens. For a **department**, choose either **students**, **employees for private use** or an **institute**, if you place an order for this institute. Furthermore, you must enter a login name and a password, which you will need later to log into the asknet portal.
- You will then receive a message about your registration with a link to a form and an e-mail. This mail contains your customer key, which you need for each order and each download, so be sure to keep it.
- Fill in, print out and sign the form that you receive via the link. When ordering an institute, the signature of an authorized person and a stamp are required. This completed and signed form must be sent to asknet by fax or scanned in by e-mail together with the required proofs listed on the form.
- asknet checks your data and usually sends you an e-mail with a notification of your activation within one day.

From then on you can place orders via the portal of the University of Bonn at the asknet PUBLIC LIMITED COMPANY through the process.